

KENTUCKY REGISTRY FOR SECONDARY METALS RECYCLERS
P.O. Box 1360
Frankfort, Kentucky 40602

Secondary Metals Recycler Renewal Form

In accordance with KRS 433.902 Section 1 (g) of the Kentucky Revised Statutes, each registered Secondary Metals Recycler shall be required to pay an annual renewal fee equal to the actual administrative costs of processing the renewal of the certificate for registration. If you do not renew your registration by your expiration date, your registration will terminate and you will be required to reapply for a new registration number in order to be placed on the registry again.

- ☐ Renewals mailed by the expiration date (must be postmarked on or before the expiration date - no exceptions) - \$100.00. *Checks should be made payable to the Kentucky State Treasurer.*

SECTION I: APPLICANT INFORMATION (Please type or print clearly):

Name of Business: _____

Social Security #: _____ EIN #: _____

Last Name	First Name	Middle I.
-----------	------------	-----------

Business Mailing Address:

Street or Box Number	City	State	Zip
----------------------	------	-------	-----

Business Physical Address (If different from mailing address):

Street or Box Number	City	State	Zip
----------------------	------	-------	-----

E-mail address: _____ Registration Number: _____

Work Phone Number: _____ Home Phone Number: _____

Please list any additional business locations below. Each additional location requires an additional \$100 renewal fee.
(Attach additional sheets if necessary)

Business Mailing Address:

Street or Box Number	City	State	Zip
----------------------	------	-------	-----

Business Physical Address (If different from mailing address):

Street or Box Number	City	State	Zip
----------------------	------	-------	-----

SECTION II: HOURS OF OPERATION

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

SECTION III: BUSINESS STRUCTURE & MEMBERSHIP

Please check the option that best describes your business.

☐ Corporation ☐ Limited Liability Company ☐ Partnership ☐ Individual

If the business is a corporation, provide the registered agent's contact information:

Registered Agent's Name

Registered Agent's Phone Number

Mailing Address

City

County

State

Zip Code

If the secondary metals recycler is owned by a corporation, limited liability corporation, limited liability partnership, incorporated association, or any other entity organized for the purpose of engaging in business as a secondary metals recycler, "applicant" means the officers of these entities. Provide the information requested below for each applicant. Attach additional sheets if necessary.

Name	Address	Position	Social Security #

SECTION IV: APPLICANT AND BUSINESS MEMBERSHIP CONDUCT

Please review questions 1 and 2 carefully before answering. Please answer the questions in regard to the applicant and every individual listed in response to Section III.

1. Has the applicant, or anyone named in response to Section III in the above, been convicted of, or entered a plea of guilty, an Alford plea or a plea of nolo contendere to, a felony involving theft, larceny, dealing in stolen property, receiving stolen property, burglary, embezzlement, or obtaining property by false pretenses, any felony drug offense, or knowingly and intentionally violating the laws of the Commonwealth relating to registration as a secondary metals recycler?
☐ Yes ☐ No
2. Has there been any denial of an application for, suspension or revocation of, or refusal to renew, the Secondary Metals Recycler registration of the applicant or any person named in the response to Section III above?
☐ Yes ☐ No

If you answered yes to any of the questions above, please submit documentation and explain the circumstances fully on a continuation sheet, marked Exhibit A.

CERTIFICATION

- a.) I certify that the contents of this application for renewal of registration as a Secondary Metals Recycler as submitted to the Kentucky Office of Occupations and Professions is true and correct in its entirety. In addition, I hereby pledge to follow all laws, administrative regulations, and standards set forth under Kentucky Revised Statutes Chapter 13A.
- b.) I certify that the applicant shall maintain at its place of business, an e-mail address, facsimile, or other equipment of similar function on which notifications of stolen restricted metals, ferrous metals, and nonferrous metals may be expeditiously received from law enforcements officials or electronic metal theft notification systems. I certify further that the equipment shall be operable at all times during the applicant's customary business hours. The applicant will notify the Office of Occupations and Professions of the Public Protection Cabinet within two (2) days of any change to the contact information used for the purposes of these notifications.

Signature

Date